

Table of Contents

4.1 2025-05-20 Regular Council Minutes	3
4.2 2025-05-20 Public Hearing Minutes	15
4.3 2025-05-27 Emergency Council Minutes	18
5 2025-06-10 COTW Recommendations	19
6.1 SR2025-75 Transit Agreement	21
7 Council Motion Tracking List (March, April, May)	27

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

MUNICIPAL COUNCIL AGENDA

10:00 a.m. – Tuesday, June 17, 2025

Municipal Administration Building, 752 St. George Street, Annapolis Royal



PAGE:	1.	ROLL CALL
	2.	DISCLOSURE OF INTEREST
	3.	APPROVAL OF THE ORDER OF THE DAY
	4.	APPROVAL of MUNICIPAL COUNCIL MINUTES
3-14	4.1	2025-05-20 Regular Council
15-17	4.2	2025-05-20 Public Hearing
18	4.3	2025-05-27 Emergency Council
	5.	COTW RECOMMENDATIONS
		• June 10, 2025
19	5.1	SR2025-62 Annapolis County Anti-Poverty and Inclusion Initiative
19	5.2	SR2025-63 BRCS Trust Award Payments
19	5.3	SR2025-63 BRCS Trust Award Payments
19	5.4	SR2025-64 Approve <i>Bylaw 7 Dogs</i>
19	5.5	SR2025-65 Appointment of Development Officer
19	5.6	SR2025-66 Animal Control Agreements – Annapolis Royal
20	5.7	SR2025-66 Animal Control Agreements - Middleton
20	5.8	SR2025-67 Budget Approval – Cyber Security Insurance
20	5.9	SR2025-69 Approve <i>Bylaw 8 Noise</i>
20	5.10	SR2025-70 Approve <i>Bylaw 9 Repeal of C3 Water Supply Program Bylaw and C4 Clean Energy Program Bylaw</i>
20	5.11	SR2025-73 General Operating Line of Credit
20	5.12	SR2025-74 Temporary Borrowing Resolution
20	5.13	Uranium Mining – Annapolis County
20	5.14	2025-06-09 Fire Services Recommendation
20	5.15	SR2025-71 Potential Addition of Lequille Water Customers
	6.	NEW BUSINESS
21-26	6.1	SR2025-75 Transit Agreement
27-38	7.	COUNCIL MOTION TRACKING LIST (March, April, May)
	8.	COUNCILLOR COMMENTS
	9.	IN-CAMERA
	9.1	In accordance with Section 22(2)(e) contract negotiations of the <i>Municipal Government Act</i>

2025-05-20 Municipal Council

Summary of Motions

Motion 250520.01 Memorandum of Understanding with The Salvation Army	2
Motion 250520.02 Appointment of Development Officer	2
Motion 250520.03 Capital Funding – Emergency Generators	2
Motion 250520.04 Community Grants - Annapolis County 4H Leaders Council.....	2
Motion 250520.05 Community Grants - Annapolis County Trails Society	3
Motion 250520.06 Community Grants - Bridgetown Curling Club	3
Motion 250520.07 Community Grants - Cottage Cove and District Wharf Society	3
Motion 250520.08 Community Grants – Inglisville Community Hall	3
Motion 250520.09 Community Grants - Lawrencetown Youth Arena.....	3
Motion 250520.10 Community Grants – Margaretsville Shore Society.....	4
Motion 250520.11 Community Grants – Middleton Railway Museum	4
Motion 250520.12 Community Grants – Oakdene Centre.....	4
Motion 250520.13 Community Grants – Paradise Community Hall	4
Motion 250520.14 Community Grants – Port Wade Hall	5
Motion 250520.15 Community Grants – Round Hill & District Recreation Commission	5
Motion 250520.16 Community Grants – Ste Anne’s Anglican Youth Camp	5
Motion 250520.17 Community Grants – Three Rivers Community Centre	5
Motion 250520.18 Community Grants Clean Annapolis River Project	5
Motion 250520.19 Community Grants – Mapannapolis (Age Advantage Association)	6
Motion 250520.20 Community Grants – Thalia Barn Cat Rescue	6
Motion 250520.21 Approve <i>Policy 134 Unsightly and Dangerous Premises</i>	6
Motion 250520.22 2025-05-06 PAC Recommendations	6
Motion 250520.23 Final Reading - <i>Bylaw 4 Repeal Mobile Home Park Bylaw</i>	7
Motion 250520.24 Nominating Committee Report	7
Motion 250520.25 Nominating Committee Report	7
Motion 250520.26 Nominating Committee Report	7
Motion 250520.27 Municipal Heritage Registration - Ditmars House, Clementsport	11

Minutes of the regular session of Municipal Council held on Tuesday, May 20, 2025, at 10:00 a.m., at the Municipal Administration Building, 752 St. George St. Annapolis Royal, NS.

Roll Call

District 1 – Karie-Ann Parsons-Saltzman, present
District 2 – Jesse Hare, present
District 3 – Dustin Enslow, Deputy Warden, present
District 4 – Charles “Chuck” Cranton, present
District 5 – Lynn Longmire, present
District 6 – Jon Welch, present
District 7 – Ted Agombar, present via Teams
District 8 – Nile Harding, present
District 9 – Gail “Gidget” Oxner, excused
District 10 – Brian “Fuzzy” Connell, present
District 11 – Diane Le Blanc, Warden, present

Also Present: CAO Chris McNeill; Administrative Clerk – Municipal Clerk Office Kelly Kempton; Student Cherron Baker; Director of Finance Angela Anderson; Director of Planning and Inspection Services Linda Bent; Strategic Initiatives Coordinator Alyssa Blais; Director of Corporate Services / Deputy CAO Dawn Campbell; Systems Network Coordinator Carter Hazel; Communications Coordinator Nadine McCormick; Director of Community Development Debra Ryan; Director of Municipal Operations Jim Young and 1 member of the public.

Disclosure of Interest

Councillor Parsons-Saltzman disclosed a conflict of interest in item 5.4 Community Grants – Annapolis County 4-H Leaders Council as she is a member of the executive.

Order of the Day

To add under In-Camera item 9.2 in accordance with Section 22(2)(f) litigation or potential litigation of the *Municipal Government Act*.

Moved: Councillor Longmire

Seconded: Councillor Parsons-Saltzman

Motion carried

Minutes

Re: 2025-04-15 Regular Minutes

Approved, with corrections made to Warden LeBlanc’s councillor comments.

Re: 2025-04-15 Public Hearing Minutes

Approved, no errors or omissions

Re: 2025-04-25 Special Council Minutes

Approved, no errors or omissions

COMMITTEE of the WHOLE RECOMMENDATIONS

Re: SR2025-54 Memorandum of Understanding with The Salvation Army

Motion 250520.01 Memorandum of Understanding with The Salvation Army

To approve the Memorandum of Understanding with The Salvation Army Disaster Services, Atlantic Division AND the Annapolis Regional Emergency Management Organization (Annapolis REMO, as recommended by the Annapolis REMO Advisory Committee, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Welch
Seconded: Deputy Warden Enslow
Motion carried

Re: SR2025-55 Appointment of Development Officer

Motion 250520.02 Appointment of Development Officer

To appoint Ali Comeau as Development Officer for the Municipality of the County of Annapolis to administer the Municipality’s Land Use Bylaw and Subdivision Bylaw, in accordance with the recommendation of Committee of the Whole.

Moved: Councillor Parsons-Saltzman
Seconded: Councillor Cranton
Motion carried

Re: SR2025-56 Capital Funding – Emergency Generators

Motion 250520.03 Capital Funding – Emergency Generators

To authorize additional funding from the CCBF reserve fund, in the amount of \$148,281, to cover the costs of the 2024-25 Emergency Generators project, in accordance with the recommendation of Committee of the Whole.

Moved: Councillor Parsons-Saltzman
Seconded: Councillor Harding
Motion carried

Declaration of Interest

Having previously disclosed an interest in the following item, Councillor Parsons-Saltzman left the table at 10:09 a.m. and did not participate in any discussion or subsequent decision.

Re: SR2025-57 Community Grants – Annapolis County 4H Leaders Council

Motion 250520.04 Community Grants - Annapolis County 4H Leaders Council

To approve a grant to Annapolis County 4H Leaders Council in the amount of \$8,855 to do a roof replacement in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Cranton
Seconded: Councillor Connell
Motion carried

Re: SR2025-57 Community Grants – Annapolis County Trails Society

Motion 250520.05 Community Grants - Annapolis County Trails Society

To approve a grant to Annapolis County Trails Society in the amount of \$10,000 to help support trail improvements in Lawrencetown in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Harding

Seconded: Councillor Hare

Motion carried

Re: SR2025-57 Community Grants – Bridgetown Curling Club

Motion 250520.06 Community Grants - Bridgetown Curling Club

To approve a grant to Bridgetown Curling Club in the amount of \$5,000 to help support critical repairs, including resurfacing the driveway and maintaining essential ice-making equipment in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Deputy Warden Enslow

Seconded: Councillor Welch

Motion carried

Re: SR2025-57 Community Grants – Cottage Cove and District Wharf Society

Motion 250520.07 Community Grants - Cottage Cove and District Wharf Society

To approve a grant to the Cottage Cove and District Society in the amount of \$10,000 to assist in repairs of the community wharf in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Parsons-Saltzman

Seconded: Councillor Hare

Motion carried

Re: SR2025-57 Community Grants – Inglisville Community Hall

Motion 250520.08 Community Grants – Inglisville Community Hall

To approve a grant to Inglisville Community Hall in the amount of \$6,026.80 to help install a new heat pump in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Connell

Seconded: Councillor Harding

Motion carried

Re: SR2025-57 Community Grants – Lawrencetown Youth Arena

Motion 250520.09 Community Grants - Lawrencetown Youth Arena

To approve a grant to Lawrencetown Youth Arena in the amount of \$12,400 to help replace west-end sheathing and insulate the canteen in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Welch

Seconded: Councillor Connell
Motion carried

Re: SR2025-57 Community Grants – Margaretsville Shore Society

Motion 250520.10 Community Grants – Margaretsville Shore Society

To approve a grant to Margaretsville Shore Society in the amount of \$17,800 to improve Margaretsville Shore Park through shoreline protection work in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Hare

Seconded: Councillor Parsons-Saltzman

Motion carried

Re: SR2025-57 Community Grants – Middleton Railway Museum

Motion 250520.11 Community Grants – Middleton Railway Museum

To approve a grant to Middleton Railway Museum in the amount of \$3,000 to provide a G-scale outdoor railway as an additional attraction suitable for running their 1:24 scale trains in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Parsons-Saltzman

Seconded: Councillor Welch

Motion carried

Re: SR2025-57 Community Grants – Oakdene Centre

Motion 250520.12 Community Grants – Oakdene Centre

To approve a grant to Oakdene Centre in the amount of \$4,525 to replace their fire alarm in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Harding

Seconded: Councillor Welch

Motion carried

Re: SR2025-57 Community Grants – Paradise Community Hall

Motion 250520.13 Community Grants – Paradise Community Hall

To approve a grant to Paradise Community Hall in the amount of \$20,000 to support a roof replacement due to structural damage in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Parsons-Saltzman

Seconded: Councillor Agombar

Motion carried

Re: SR2025-57 Community Grants – Port Wade Hall

Motion 250520.14 Community Grants – Port Wade Hall

To approve a grant to Port Wade Hall in the amount of \$4,665 to replace 3 windows, a new oil tank and fix a wheelchair ramp in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Longmire

Seconded: Councillor Welch

Motion carried

Re: SR2025-57 Community Grants – Round Hill & District Recreation Commission

Motion 250520.15 Community Grants – Round Hill & District Recreation Commission

To approve a grant to Round Hill & District Recreation Commission in the amount of \$10,000 to update Bishop Park, playground structure and accessible bathroom in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Cranton

Seconded: Deputy Warden Enslow

Motion carried

Re: SR2025-57 Community Grants – Ste Anne’s Anglican Youth Camp

Motion 250520.16 Community Grants – Ste Anne’s Anglican Youth Camp

To approve a grant to Ste Anne’s Anglican Youth Camp in the amount of \$5,000 to support the cost of adequate refrigeration in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Longmire

Seconded: Councillor Agombar

Motion carried

Re: SR2025-57 Community Grants – Three Rivers Community Centre

Motion 250520.17 Community Grants – Three Rivers Community Centre

To approve a grant to Three Rivers Community Centre in the amount of \$8,873.85 to help install a new heat pump in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Parsons-Saltzman

Seconded: Councillor Welch

Motion carried

Re: SR2025-57 Community Grants – Clean Annapolis River Project

Motion 250520.18 Community Grants Clean Annapolis River Project

To approve a grant to Clean Annapolis River Project in the amount of \$4,000 to help support Annapolis River Festival in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Welch

Seconded: Deputy Warden Enslow

Motion carried

Re: SR2025-57 Community Grants – Mapannapolis (Age Advantage Association)

Motion 250520.19 Community Grants – Mapannapolis (Age Advantage Association)

To approve a grant to Mapannapolis (Age Advantage Association) in the amount of \$5,000 to support a new project to update Acadian settlement maps and Garrison Graveyard in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Parsons-Saltzman

Seconded: Councillor Longmire

Motion carried

Re: SR2025-57 Community Grants – Thalia Barn Cat Rescue

Motion 250520.20 Community Grants – Thalia Barn Cat Rescue

To approve a grant to Thalia Barn Cat Rescue in the amount of \$4,400 to support their spay and neuter program in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Longmire

Seconded: Councillor Parsons-Saltzman

Motion carried

Re: SR2025-58 Approve Policy 134 Unsightly and Dangerous Premises

Motion 250520.21 Approve Policy 134 Unsightly and Dangerous Premises

To approve *Policy 134 Unsightly and Dangerous Premises*, seven-day notice given on May 13, 2025.

Moved: Councillor Welch

Seconded: Councillor Harding

Motion carried

New Business

Re: 2025-05-06 PAC Recommendations

Motion 250520.22 2025-05-06 PAC Recommendations

That Municipal Council consider the portion of the property, 255 feet x 210 feet, known as All Saints Anglican Church, located at 3335 West Dalhousie Road, West Dalhousie, for registration as a municipal heritage property and deposit of Notice of Recommendation in the Registry of Deeds and hold a public as per the *Heritage Property Act* in accordance with the recommendation of the Planning Advisory Committee.

Moved: Councillor Longmire

Seconded: Councillor Agombar

Motion carried

It was agreed by unanimous consent to schedule a public hearing for July 15, 2025, at 11:00 a.m.

Re: Final Reading – Bylaw 4 Repeal Mobile Home Park Bylaw

Motion 250520.23 Final Reading - Bylaw 4 Repeal Mobile Home Park Bylaw

That Municipal Council give final reading to approve *Bylaw 4 Repeal Mobile Home Park Bylaw* (First reading April 15, 2024).

Moved: Councillor Welch

Seconded: Councillor Hare

Motion carried

Re: SR2025-61 Nominating Committee Report

Motion 250520.24 Nominating Committee Report

That Council of Municipality of the County of Annapolis approve the appointment of Cabot Lyford representing a non-profit environmental group, Charlie Turcotte representing an agricultural group, Councillor Lynn Longmire, and Councillor Jon Welch to the Glyphosate Ad Hoc Committee effective June 1, 2025, for a one-year term ending on May 31, 2026.

Moved: Councillor Longmire

Seconded: Councillor Cranton

Motion carried

Re: SR2025-61 Nominating Committee Report

Motion 250520.25 Nominating Committee Report

That Council of Municipality of the County of Annapolis approve the appointment Councillor Charles Cranton, Councillor Nile Harding, and Councillor Ted Agombar to the Marketing Levy Ad Hoc Committee effective June 1, 2025, for a one-year term ending on May 31, 2026.

Moved: Deputy Warden Enslow

Seconded: Councillor Longmire

Motion carried

Re: SR2025-61 Nominating Committee Report

Motion 250520.26 Nominating Committee Report

That Council of Municipality of the County of Annapolis approve the appointment of Anna Esther Clark to the Source Water Protection Committee effective immediately, for a two-year term ending on October 31, 2026.

Moved: Councillor Hare

Seconded: Councillor Harding

Motion carried

Council Motion Tracking List (February, March, April)

Reviewed for information

Councillor Comments

District 1 – Councillor Parsons-Saltzman extended greetings from District 1. She noted that it was good to be back and thanked everyone for their positive messages. She stated that her daughter is doing well. Councillor Parsons-Saltzman attended the Wilmot Neighborhood watch meeting. She reminded residents

to attend the Municipal Boundary Review Meetings that are being held in each community. She encouraged everyone to support the local economy. She noted that the farmers markets are starting back up with all kinds of local treats being offered. Councillor Parsons-Saltzman mentioned the community pantry on Stronach Mountain Road. She encouraged residents to give a little if you could or to take something if you need it. She thought of the farmers trying to plant crops in the wet weather. She wished for sunny skies ahead.

District 2 – Councillor Hare extended greetings from District 2. He encouraged residents to attend the Boundary Review meetings. He reminded everyone to get out and use the County resources. He mentioned the Cottage Cove Wharf and how it was one of the few accesses to the Bay of Fundy.

District 3 – Deputy Warden Enslow extended greetings from District 3. He wished to highlight the coming track meets that will be held at the Community Sports Hub. He noted that regionals will be held this coming weekend, with provincials on the following weekend. He stated that thousands of people are expected to be in attendance. He mentioned that there are lots of activities booked this summer at the Hub. Deputy Warden Enslow reminded residents that the Lions Big Breakfast is held on the first Saturday of each month; except for July, when it will be held on July 1st. He noted Port Lorne Community Hall will be hosting a plant sale on May 25, 2025, at 11:00 a.m. He encouraged everyone to pick up the Bridgetown Reader or review the Community Guide provided by the County for a list of all the local events taking place in our County. He noted that meeting dates can be found on either the Facebook page or the County website.

District 4 – Councillor Cranton extended greetings from District 4. He attended the Intermunicipal Working Group meeting with the towns and village. He noted that Annapolis Valley Regional Library gave a presentation. Councillor Cranton mentioned that most of his emails and phone calls this past month have been regarding the Boundary Review. He encouraged residents to attend a meeting if possible. He stated that he attended the meeting in Moschelle and plans to attend the meeting in Granville Centre. Councillor Cranton thanked staff for putting together a well-prepared presentation. He noted a potluck will be held on May 25, 2025, at 1:00 p.m. at the Granville Centre Community Hall. Moschelle Community Hall will be starting their pancake breakfast on May 31st. Bingo will be at the Moschelle Community Hall on June 4 from 7:00 -9:00 p.m. Councillor Cranton noted that Bishop Park will be turning 45 years old this year. A celebration is planned for Saturday June 14, 2025, from 11:00 a.m. - 3:00 p.m. He attended the AGM at the Granville Ferry Community Association. He noted that they have had a very successful year. He welcomed spring.

District 5 – Councillor Longmire extended greetings from District 5. She was excited to announce that many halls within the district have received word that they would receive AEDs through grants that they applied for. Councillor Longmire attended the Meet Your Emergency Responders at the Bridgetown Sports Hub on May 15, 2025. On May 1, 2025, she attended Steve Skafte's story sharing at the Lower Granville Hall. She also attended the Madhatter Tea Party at the Lower Granville Hall on Mother's Day. She gave a shout out to local residents for helping to clean up the local ditches on Parker Mountain Road.

Councillor Longmire noted the following upcoming events in District 5:

Young's Cove Hall

- Monday Coffee at 10:00 a.m.
- Friday Night Jams at 7:00 p.m.
- Paint Fundraiser on May 31 at 11:30 a.m.

Lower Granville Hall

- Friday Coffee at 10:00 a.m.
- Sip and Paint on June 5 from 7:00 -9:00 p.m.
- Wildfire Community Preparedness event on May 31 from 12:00 – 3:00 p.m.

Maregold Center for Arts

- Beginner Cabin Building Workshop on June 22 from 10:00 a.m. – 4:30 p.m.

Councillor Longmire encouraged residents to check out local roadside sides throughout the district. She noted Bayside Farms on McKenzie Mountain Road. She mentioned that the Holly Everett Gallery on Parker Mountain Road is open daily until 5:00 p.m. She stated that Belle's Blessing Community Pantry in Parker's Cove is available to take what you need or leave something if able.

She asked residents to be mindful with mowing grass; as leaving cuttings on sideways and roadways can be dangerous. She looked forward to some sunshine.

District 6 – Councillor Welch stated he had the opportunity to engage in a number of meaningful conversations and events that reflect the spirit and needs of his district. He noted that accessibility continues to be a pressing issue across the County. He mentioned that he has been working with residents and staff to explore practical solutions in areas like Cornwallis Park. Councillor Welch commented that he met with several community halls groups to discuss their evolving needs. He felt that these halls were more than just buildings; he expressed that they are essential hubs for connection, culture, and resilience in rural communities. He attended the Bear River Volunteer Fire Department's banquet; and recognized the dedication and service of our volunteer firefighters. Councillor Welch took part in a joint supper with neighbouring municipal councillors. He met with provincial delegates and helped with a tour of Bear River. Councillor Welch expressed his support for the permanent protection of Goldsmith Lake. He noted that the warmer weather is a perfect time to explore the many trails throughout the County. He encouraged everyone to get their hands in the soil as garden season returns.

District 7 – Councillor Agombar extended greetings from District 7. He noted that the past month has been busy with several community meetings. He attended the Trans County Transportation Society quarterly meeting and the Affordable housing meeting. He also attended a Planning Advisory Committee in regards to a request for a heritage application from the All Saints Anglican Church, West Dalhousie. Councillor Agombar toured the Upper Clements Accessible Trail. He encouraged residents to get out and explore the many trails within our County. He gave a shout out to all the volunteers at the local community halls. He mentioned BCRA and the BACC specifically. He encouraged residents to support the James House fundraising activities. He stated that the Sports Hub would be a buzz with the upcoming track meets. He noted that these events bring attention to our County and communities.

District 8 – Councillor Harding expressed greetings from District 8. He hoped everyone had a chance to get out and enjoy the long weekend despite the rainy weather. Councillor Harding had his first “Coffee with your Councillor” meeting at the Maitland Bridge Community Hall. He noted that Staff Sgt. Mike Maxwell from the RCMP and REMO Coordinator, Brian Orde, joined him for this event. He wished to thank the volunteers for their hospitality. Councillor Harding hoped to schedule sessions at all the halls within District 8. He attended the annual Bear River Fire Department banquet. He stated that that he would be touring the Bear River Community Health Centre on May 21, 2025. He mentioned that he is looking forward to attending the Boundary Review meeting at the Bear River Legion on May 21, 2025, at 6:30 p.m.

District 9 – Councillor Oxner submitted the following comments via email. She noted that the weather is improving. She also stated that engagement with residents has improved with positive interactions. Councillor Oxner attended additional meetings. She commented that the resignation of the CAO was a surprise. She noted that Mr. McNeill has been a tremendous asset to Annapolis County and wished him all the best.

District 10 – Councillor Connell extended greetings from District 10. He attended the Boundary Review meeting in Springfield. He noted that the Springfield area is becoming a summer community with cottages and such. He mentioned that they do not always receive all the news. Councillor Connell stated that he will attempt to knock on many doors and introduce himself to all residents this summer. He continued to deliver the Bridgetown Reader to Springfield each week. He thanked staff for putting up the sign that had blown down at the boat park. Councillor Connell noted that he had delivered the deed to the chief of the fire department for the old school property. He stated that this property is used for LifeFlight and as training grounds for the fire department. He noted that the first farmer’s market would be held at the exhibition grounds on May 26, 2025. He had many phone calls regarding other levels of government. He noted that he worked with the Department of Transportation on some of these concerns and all the gravel roads within District 10 have been graded. Councillor Connell gave a shout out to the Bridgetown Reader. He noted that they do a great job at advertising for not-for-profit organizations.

District 11 – Warden LeBlanc attended the Bear River Fire Department Banquet. She noted it was amazing to see all the years of volunteerism from the young to the young at heart. She thanked them for all they do to protect our County and citizens. She also attended an event that showcased the young talent we have in our County and the AEES drama club. They gave two performances of Willy Wonka. Warden LeBlanc toured the Upper Clements Accessible Trail. She noted that this trail can be used by everyone. She encouraged residents to check out the Facebook page for the Three Rivers Community Centre.

Recess

A recess was called at 11:00 a.m. to hold the previously scheduled public hearing.

The meeting resumed at 11:13 a.m. with all councillors present as prior to the public hearing.

Order of the Day

To amend the order of the day by adding Municipal Heritage Registration – Ditmars House, Clementsport as 6.4 under New Business.

Moved: Councillor Welch

Seconded: Councillor Parsons-Saltzman

Motion carried

Re: Municipal Heritage Registration – Ditmars House, Clementsport

Motion 250520.27 Municipal Heritage Registration - Ditmars House, Clementsport

That Municipal Council include the Ditmars House property (PID 05103155), being the area the main house is situated upon and also including the area of land that extends 10 feet outward surrounding the entire house in the Annapolis County Municipal Registry of Heritage Properties and deposit a Notice of Registration in the Registry of Deeds providing that it not be demolished or the exterior altered without Municipal approval as part of that review, the Planning Advisory Committee is required to be consulted, and Council may grant/refuse or attach conditions to the demolition or substantial alteration.

Moved: Councillor Welch

Seconded: Councillor Longmire

Motion carried, 1 opposed

In-Camera (11:28 a.m.)

To meet in-camera in accordance with Section 22(2)(e) contract negotiations of the *Municipal Government Act* and Section 22(2)(f) litigation or potential litigation of the *Municipal Government Act*.

Moved: Councillor Welch

Seconded: Councillor Longmire

Motion carried

The meeting resumed at 1:00 p.m.

Adjournment

The Warden declared the meeting adjourned at 1:00 p.m.

Warden

Recording Secretary, Administrative Clerk
Municipal Clerk Office

Minutes of a **Public Hearing** held on Tuesday, May 20, 2025, at 11:00 a.m., at the Municipal Administration Building, 752 St. George St. Annapolis Royal, N.S.

Present: District 1 – Karie-Ann Parsons-Saltzman, present
District 2 – Jesse Hare, present
District 3 – Dustin Enslow, Deputy Warden, present
District 4 – Charles “Chuck” Cranton, present
District 5 – Lynn Longmire, present
District 6 – Jon Welch, present
District 7 – Ted Agombar, present via Teams
District 8 – Nile Harding, present
District 9 – Gail “Gidget” Oxner, excused
District 10 – Brian “Fuzzy” Connell, present
District 11 – Diane Le Blanc, Warden, present

Also Present: CAO Chris McNeill; Administrative Clerk – Municipal Clerk Office Kelly Kempton; Student Cherron Baker; Director of Planning and Inspection Services Linda Bent; Director of Finance Angela Anderson; Systems Network Coordinator Carter Hazel; Communications Coordinator Nadine McCormick; It Intern Leon Wasiliew and 2 members of the public.

Welcoming Remarks – Warden Diane LeBlanc

The purpose of a Public Hearing is to permit members of the public to make their views known to Council via oral submissions concerning, solely, the application before Council. This Public Hearing is to discuss heritage registration with James & Christine Povah, who are requesting municipal heritage property registration for 8 Clementsport Road, Clementsport (PID 05103155) more commonly known as the Ditmars House. At the end of the public hearing, the Public Hearing will be closed and Council will return to its regular session of Council. The Warden requested all questions and comments throughout the hearing be addressed to her as the Chair.

New Business

Re: Ditmars House – Property Registration Application

Presentation by Staff

Director of Planning and Inspection Services Linda Bent provided an overview of the information report and specifics as follows:

- An application for consideration of including the James & Christine Povah property located at 8 Clementsport Road, Clementsport in the Registry of Municipal Heritage Properties was received on October 21, 2024.
- The Planning Advisory Committee met on January 7, 2025, following an investigation by staff on the property. The property scored 78 points out of 100 based on a detailed review of the specifics of the application and the local community history. This places the property in a category denoting “a priority in the registration process.”

Acknowledgement of Property Owner by the Warden

The Warden announced that she would now have acknowledgement of the property owner. Heritage registration is a legal process enabled through the provincial *Heritage Property Act*. The Ditmars House property is deemed to be significant to Annapolis County by being identified for its historical and cultural value.

The identification process is called registration, which in itself is a legal device that offers protection against substantial alterations or demolition of a registered heritage property. An encumbrance, by way of the Notice of Registration, is placed on the property and registered in the Registry of Deeds. Thus, any substantial change to the exterior of the property requires the approval of Annapolis County Municipal Council before any work is begun. The Warden asked the property representatives: *“Do you acknowledge, understand and accept these conditions of municipal heritage registration?”*

Property Owners, James Povah, responded: *“Yes I do.”* The Warden asked if there were any other comments he wished to make.

Mr. Povah stated that the reason they want to register their home as a municipal heritage property is that they do not want to see the house modernized. It is a beautiful old house and they wish to see it remain as such.

Call for Oral Presentations (open discussion from the floor – public)

The Warden called for representation from the floor regarding the application. No presentations were offered by members of the public.

Call for Questions or Comments from Council Members

The Warden called for questions or comments from councillors and recognized Councillor Welch to speak.

Councillor Welch asked if this was the only designated historical property in the Clementsport area.

Director of Planning and Inspection Services Linda Bent noted that Saint Edwards has a provincial designation to her knowledge.

Councillor Welch thanked the applicant for preserving their home. He noted that it is a beautiful house. He stated that he sees them as stewards of these properties.

Warden LeBlanc agreed with Councillor Welch’s statement.

The Warden recognized Councillor Longmire to speak.

Councillor Longmire stated that she thought Councillor Welch had a great statement regarding being stewards not owners of these properties. She agreed that maintaining the history of this beautiful property is imperative to its future. She thanked the owner for being a good steward. She liked that the insurance challenges had been spoken of. She encouraged the owners to use any provincial grants available.

Next Steps

Director of Planning and Inspection Services Linda Bent explained that after the Public Hearing is complete Council would add an item to the agenda and if affirmative would make a motion to include the Ditmars House property in the Annapolis County Municipal Registry of Heritage Properties and deposit a Notice of Registration in the Registry of Deeds.

Closing Comments

Warden LeBlanc thanked attendees. This concluded business for the public hearing, and it was declared adjourned at 11:13 a.m.

Warden

**Recording Secretary, Administrative
Clerk – Municipal Clerk Office**

Minutes of the emergency session of Municipal Council held on Tuesday, May 27, 2025, at 4:00 p.m., at the Municipal Administration Building, 752 St. George St. Annapolis Royal, NS.

Roll Call

- District 1 – Karie-Ann Parsons-Saltzman, present
- District 2 – Jesse Hare, present
- District 3 – Dustin Enslow, Deputy Warden, joined via teams at 4:32 p.m.
- District 4 – Charles “Chuck” Cranton, present
- District 5 – Lynn Longmire, present via teams
- District 6 – Jon Welch, present
- District 7 – Ted Agombar, present
- District 8 – Nile Harding, present
- District 9 – Gail “Gidget” Oxner, present
- District 10 – Brian “Fuzzy” Connell, present
- District 11 – Diane Le Blanc, Warden, present

Also Present: CAO Chris McNeill; Administrative Clerk – Municipal Clerk Office Kelly Kempton and Director of Corporate Services / Deputy CAO Dawn Campbell

Disclosure of Interest

None

Order of the Day

Approved as circulated

In-Camera (4:14 p.m.)

To meet in-camera in accordance with Section 22(2)(f) litigation or potential litigation of the *Municipal Government Act*.

Moved: Councillor Welch

Seconded: Councillor Oxner

Motion carried

The meeting resumed at 5:25 p.m. with all councillors except Councillor Connell present.

Adjournment

The Warden declared the meeting adjourned at 5:25 p.m.

Warden

Recording Secretary, Administrative Clerk
Municipal Clerk Office



COUNTY of ANNAPOLIS
NATURALLY ROOTED

BOARDS and COMMITTEES Recommendations

AdHoc, Standing, and Advisory Committees

To: Municipal Council
Meeting Date: June 17, 2025
Prepared By: Kelly Kempton, Administrative Clerk – Municipal Clerk Office
Subject: **2025-06-10 Committee of the Whole Recommendations**

RECOMMENDATIONS:

5.1 SR2025-62 Annapolis County Anti-Poverty and Inclusion Initiative

To support the proposed three commitments of the Anti-Poverty and Inclusion Initiative, pursuant to the recommendation of Committee of the Whole.

5.2 SR2025-63 BRCS Trust Award Payments

To authorize payment from the Bridgetown School Trust to the Bridgetown Regional Community School in the amount of \$8,893, in accordance with the recommendation of Committee of the Whole.

5.3 SR2025-63 BRCS Trust Award Payments

To authorize payment up to \$2,800 for scholarships recipients upon confirmation of attendance at a post-secondary institution, in accordance with the recommendation of Committee of the Whole.

5.4 SR2025-64 Approve *Bylaw 7 Dogs*

To give first reading to approve *Bylaw 7 Dogs*, pursuant to the recommendation of Committee of the Whole.

5.5 SR2025-65 Appointment of Development Officer

To appoint Ning Liang as Development Officer for the Municipality of the County of Annapolis to administer the Municipality's Land Use Bylaw and Subdivision Bylaw, in accordance with the recommendation of Committee of the Whole.

5.6 SR2025-66 Animal Control Agreements – Annapolis Royal

To authorize for the County of Annapolis to provide dog control services to the Town of Annapolis Royal starting July 1, 2025, and ending March 31, 2030, pursuant to the recommendation of Committee of the Whole.

5.7 SR2025-66 Animal Control Agreements – Middleton

To authorize for the County of Annapolis to provide dog control services to the Town of Middleton starting July 1, 2025, and ending March 31, 2030, in accordance with the recommendation of Committee of the Whole.

5.8 SR2025-67 Budget Approval – Cyber Security Insurance

To authorize funding from the Operating Reserve Fund, in the amount of \$10,130, to cover the costs of cyber security insurance with a liability limit of \$2,000,000, pursuant to the recommendation of Committee of the Whole.

5.9 SR2025-69 Approve Bylaw 8 Noise

To give first reading to approve *Bylaw 8 Noise*, in accordance with the recommendation of Committee of the Whole.

5.10 SR2025-70 Approve Bylaw 9 Repeal of C3 Water Supply Program Bylaw and C4 Clean Energy Program Bylaw

To give first reading to Bylaw 9 Repeal of C3 Water Supply Program Bylaw and C4 Clean Energy Program Bylaw, pursuant to the recommendation of Committee of the Whole.

5.11 SR2025-73 General Operating Line of Credit

To authorize a general borrowing resolution in the amount of \$2 million with Royal Bank of Canada to meet current expenditures for the Municipality of the County of Annapolis for the year ending March 31, 2025, in accordance with the recommendation of Committee of the Whole.

5.12 SR2025-74 Temporary Borrowing Resolution

To authorize the submission of a temporary borrowing resolution (TBR) to the Minister in the amount of \$1,570,000 for capital financing, pursuant to the recommendation of Committee of the Whole.

5.13 Uranium Mining – Annapolis County

To authorize a formal written request for the provincial government to pause before granting any leases for uranium exploration in our county, to allow time for Council and communities to become informed and give input about the potential impacts of uranium on the community be sent to David Bowlby, Chris D'Entremont, Tim Houston, and the Minister of Natural Resources, in accordance with the recommendation of Committee of the Whole.

5.14 2025-06-09 Fire Services Recommendation

To approve a letter of support on behalf of fire services to Minister of Emergency Management, Kim Masland, and to Fire Marshall, Douglas MacKenzie, emphasizing the importance of dependable and consistent training for their membership, pursuant to the recommendation of Committee of the Whole.

5.15 SR2025-71 Potential Addition of Lequille Water Customers

To authorize staff to proceed with the process of transitioning 14 remaining Annapolis Royal water customers located in Lequille to the Annapolis County Water Utility, in accordance with the recommendation of Committee of the Whole.



STAFF REPORT

Report To: Council
Meeting Date: June 17, 2025
Prepared By: Chris McNeill, Chief Administrative Officer
Report Number: **SR2025-75 TRANSIT AGREEMENT**
Subject: Request for Funding Agreement with Town of Annapolis Royal for Kings Transit

RECOMMENDATION

THAT Council of the Municipality of the County of Annapolis approve entering into the proposed 5-year transit funding agreement with Town of Annapolis Royal.

LEGISLATIVE AUTHORITY

Section 65A and Section 60 of the *Municipal Government Act* states that

65(1) Subject to subsections (2) to (4), the municipality may only spend money for municipal purposes if (a) the expenditure is included in the municipality's operating budget or capital budget or is otherwise authorized by the municipality; (b) the expenditure is in respect of an emergency under the Emergency Management Act; or (c) the expenditure is legally required to be paid.

60(1) A municipality or village may agree with one or more municipalities, villages, service commissions, the Government of the Province or of Canada or a department or agency of either of them or a band council pursuant to the Indian Act (Canada) to provide or administer municipal or village services.

(2) An agreement made by a municipality or village pursuant to subsection (1) may
(a) include any service provided by the municipality or village, as the case may be;
(b) include the provision of services within or outside the municipality or village, as the case may be.

BACKGROUND

Municipality of the County of Annapolis is currently a buyer of transit services from Kings Transit, and not an equity partner or owner. Town of Annapolis Royal is also in receipt of Kings Transit services but does not have a direct agreement with Kings Transit, but rather receives it service through a partnership with the Municipality. In exchange for receiving this service through the Municipality, the Town has been providing funding of \$5,000 each year to the Municipality since this partnership was created many years ago.

DISCUSSION

Kings Transit and Valley Waste, along with their governance board which was established through an Inter-municipal Services Agreement (IMSA), have been meeting for the past two years on a new strategy and governance model for Kings Transit and Valley Waste moving forward.

One proposal involves all municipalities becoming full owners and operators of the transit system which now stretches from Wolfville to Digby. Based on proposed funding models, Town of Annapolis Royal does not feel it has the financial ability to become full owners and therefore has requested to continue with the current arrangement with the Municipality where they pay the Municipality for the service indirectly.

If Council is willing to consider this option, then a proposed agreement with a new funding formula has been prepared and discussed with the Town and is attached. A decision on this is required to finalize an overall new governance model for Kings Transit and Valley Waste.

ISSUES

To fully service the corridor of Annapolis County with transit service, we must essentially drive through Annapolis Royal regardless of whether they are a funding partner or not. Because many county residents use this service to travel to work, appointments, or shopping in Annapolis Royal, it would be only make sense that we must stop in the town anyway.

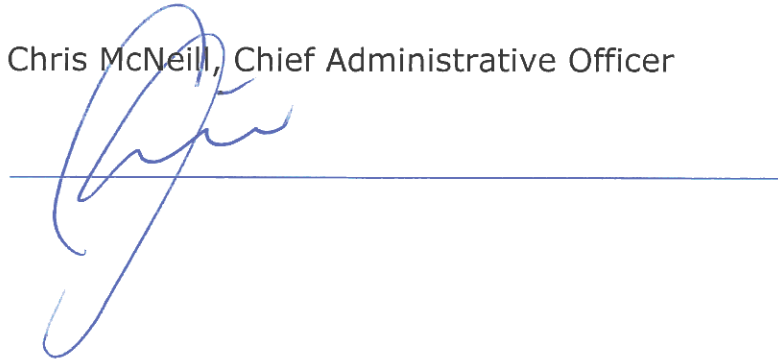
Therefore, this new funding agreement is seen as very fair in comparison to today where there is no agreement and the amount has been fixed at one rate for many years.

BUDGET IMPLICATIONS

The approved 2025-2026 operating budget includes an amount of \$5,000 to be paid during the year from the Town to the Municipality. Therefore, if this agreement is approved, the Municipality will receive an additional \$7,500 in unbudgeted revenue this fiscal year.

Prepared by:

Chris McNeill, Chief Administrative Officer



THIS TRANSIT FUNDING AGREEMENT entered into this day of June 2025,

BETWEEN: **MUNICIPALITY OF THE COUNTY OF ANNAPOLIS**, a body corporate under the *Municipal Government Act* of Nova Scotia with its head office in Annapolis Royal, Nova Scotia, hereinafter referred to as "Annapolis County"

and

TOWN OF ANNAPOLIS ROYAL, a body corporate under the *Municipal Government Act* of Nova Scotia with its head office in Annapolis Royal, Nova Scotia, hereinafter referred to as "Annapolis Royal"

WHEREAS Annapolis County and Annapolis Royal are both recipients of transit service provided by Kings Transit through an inter-municipal partnership with several municipalities in the Annapolis Valley;

AND WHEREAS Annapolis County is a service buyer of transit services from Kings Transit and Annapolis Royal is not and therefore Annapolis Royal receives its transit service only through Annapolis County;

AND WHEREAS both parties now wish to formalize a funding agreement going forward that would allow Annapolis Royal to continue to fund its portion of transit services through a direct payment to Annapolis County;

AND WHEREAS both parties agree that a formal agreement to clarify future funding and payments for transit services from Annapolis Royal to Annapolis County should now be established;

THEREFORE, the parties heretofore agree one with the other as follows:

1. Annapolis Royal agrees to allow Annapolis County to represent its interests concerning Kings Transit services within Annapolis Royal, at the Inter-Municipal Service Agreement Board (IMSA).
2. Annapolis Royal understands that transit services are currently provided throughout Kings, Annapolis, and Digby counties on fixed routes, and that the decisions related to routes and schedules are determined by the IMSA and Kings Transit staff, and Annapolis County cannot be held liable or responsible for any changes in the daily operations of Kings Transit. Further, any requests for changes to routes within Annapolis Royal may require additional funding by Annapolis Royal which will need to be agreed to by Annapolis Royal before being implemented if such route changes are practical and possible without causing delays or interruptions to other

transit owners' schedules. Where changes to routes happen outside of Annapolis Royal that are not requested by Annapolis Royal, no additional costs will be charged to Annapolis Royal.

3. Annapolis County agrees to be the proxy provider of transit services to Annapolis Royal through its equity ownership and by being a voting member of the IMSA Board. This provision of service by Annapolis County to Annapolis Royal does not establish a partnership or other legal agreement other than within the terms and conditions of this agreement.
4. In consideration of Annapolis County being a proxy service provider for Annapolis Royal for fixed route transit services, Annapolis Royal agrees to pay Annapolis County the following amounts with 50% due on June 30th of each year and the remaining 50% due on January 31st thereafter,

2025-2026	\$12,500
2026-2027	\$15,000
2027-2028	\$17,500
2028-2029	\$20,000
2029-2030	\$20,000

5. Annapolis Royal acknowledges that any funding applied for by Kings Transit and received for transit services, including the use of data from services in Annapolis Royal that form part of a funding application for operating or capital expenses, shall be retained by Kings Transit for use according to the funding approval and none of this funding shall accrue specifically to Annapolis Royal.
6. Should Annapolis Royal wish to have dedicated benches, shelters, washrooms, or other amenities associated with transit stops within the Town, Annapolis Royal shall be fully responsible for these costs, without any required offset or contribution from Annapolis County or Kings Transit.
7. At least 15 months prior to the end of this agreement, Annapolis Royal shall notify Annapolis County if it wishes to renew this agreement beyond this initial five-year period for such other time period, subject to negotiation of costs and other transit matters. Should no new agreement be reached before April 1, 2029, then this agreement shall terminate and all transit services within Annapolis Royal shall end on March 31, 2030, unless paid for by Annapolis County.

8. Annapolis County will endeavour to ensure that the transit interests and services being provided in Annapolis Royal are comparable to other parts of Annapolis County and that regular communications regarding operations are shared with Annapolis Royal. Should the IMSA Board be agreeable, Annapolis County would support the ability for Annapolis Royal to continue to have a representative attend all transit meetings.
9. Should any dispute arise concerning the terms and conditions of this agreement, or their interpretation thereof, the matter may be submitted to Arbitration with the Province of Nova Scotia with the costs of such action being borne equally between the two parties.
10. This Agreement shall constitute the entire agreement of the parties hereto and supersedes all prior representations, understandings, undertakings or agreements, whether oral or written and whether expressed or implied, of the parties with respect to the subject matter hereof. This agreement may not be altered, modified, or amended unless such amendment or subsequent document is in writing and duly signed.

IN WITNESS WHEREOF, the parties have executed this document below and acknowledge that they have the authority to bind their respective councils.

**MUNICIPALITY OF THE COUNTY
OF ANNAPOLIS**

Warden

Chief Administrative Officer

TOWN OF ANNAPOLIS ROYAL

Mayor

Chief Administrative Officer

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

OUTSTANDING ITEMS				
Month Requested	Staff Report Number	Description	Council Approval	Follow-up Expected
May 2024		<p>MTRI Woodlands for Wildlife Program PID05101480 Hollow Mountain Road</p> <p>That Municipal Council enter into an agreement with Mersey Tobeatic Research Institute for part of PID05101480, Hollow Mountain Rad, for their Woodland for Wildlife program, provided the protection does not impact the future development of the remaining lands, pursuant to the recommendation of Committee of the Whole.</p>	Motion 240521.12	In progress
May 2024		<p>Ecological Forestry - Graywood</p> <p>That Municipal Council recommend further develop the ecological forestry initiative on the Graywood location and neighbouring lots owned by the County, pursuant to the recommendation of Committee of the Whole.</p>	Motion 240521.14	In progress
September 2024		<p>Proposal to the Town of Annapolis Royal and the County of Annapolis</p> <p>That Municipal Council request staff to collaborate with Annapolis Royal to develop a plan for moving forward with the engagement of the international Acadian community for the development of an Acadian research / tourist / cultural center, in accordance with the recommendation of Committee of the Whole.</p>	Motion 240917.12	In progress
May 2025		<p>2025-05-06 PAC Recommendations</p> <p>That Municipal Council consider the portion of the property, 255 feet x 210 feet, known as All Saints Anglican Church, located at 3335 West Dalhousie Road, West Dalhousie, for registration as a municipal heritage property and deposit of Notice of Recommendation in the Registry of Deeds and hold a public as per the <i>Heritage Property Act</i> in accordance with the recommendation of the Planning Advisory Committee.</p> <p>It was agreed by unanimous consent to schedule a public hearing for July 15, 2025, at 11:00 a.m.</p>	Motion 250520.022	To be completed July 2025

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

COMPLETED ITEMS				
Month Requested	Staff Report #	Description		Date Complete
February 2025	SR2025-30	Drinking Water Protection Area Signage To approve the recommended purchase and installation of drinking water protection signage for municipal water systems in Cornwallis Park, Margaretsville, Granville Ferry, Bridgetown and Bear River, pursuant to the recommendation of Committee of the Whole.	Motion 250219.13	Complete
March 2025	SR2025-34	Approve Terms of Reference – Marketing Levy Ad Hoc Committee To approve the Terms of Reference for the Marketing Levy Ad Hoc Committee, pursuant to the recommendation of Committee of the Whole.	Motion 250318.01	Complete
March 2025	SR2025-35	Internet Project Final Reconciliation To authorize funding of \$349,837.00 from the capital reserve fund for the completion of the internet project, in accordance with the recommendation of Committee of the Whole. To amend the motion to change the amount to \$394,837.00.	Motion 250318.02	Complete
March 2025	SR2025-36	Approve Bylaw 6 Commercial Activity on Municipal Property To give first reading to approve <i>Bylaw 6 Commercial Activity on Municipal Property</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250318.03	Complete
March 2025	SR2025-37	Tom’s Cool Bus Vendor on Municipal Property Application To authorize the Clerk to issue a 2025-26 Vendor on Municipal Property permit to Tom Marshall, for the operation of Tom’s Cool Bus Canteen at the Annapolis River Causeway park in accordance with S6 Commercial Activity on Municipal Property Bylaw, and permit the canteen to stay at the park overnight for the April-October season, subject to reasonable requests from the Municipality to move it from time to time, in accordance with the recommendation of Committee of the Whole.	Motion 250318.04	Complete
March 2025	SR2025-38	Repeal AM-1.2.7 Flag Flying Policy To repeal <i>AM-1.2.7 Flag Flying Policy</i> , seven-day notice given on March 11, 2025.	Motion 250318.05	Complete
March 2025	SR2025-41	Approve Bylaw 5 Civic Address (final reading)	Motion 250318.07	Complete

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

		To recommend that Municipal Council give final reading to approve <i>Bylaw 5 Civic Address</i> . (First Reading – February 19, 2025).		
March 2025	SR2025-42	Approval of 2025-26 Budget That Municipal Council approve the proposed 2025-2026 operating budget reflecting revenues of \$27,304,576 and expenditures of \$27,304,576.	Motion 250318.08	Complete
March 2025	SR2025-42	Approval of 2025-26 Budget That Municipal Council approve the 2025-2026 operating budget base taxation rates for all residential and resource assessments of \$1.025 per \$100 of assessment, and a commercial tax rate of \$1.80 per \$100 of assessment.	Motion 250318.09	Complete
March 2025	SR2025-42	Approval of 2025-26 Budget That Municipal Council approve 2025-2026 operating budget area rates for all residential and resource assessments in Bridgetown of 34.07 cents per \$100 of assessment, and a commercial area rate of 55.81 cents per \$100 of assessment, and a taxation area rate for all properties in the Assessment District 12 (Lawrencetown) of the amount to be approve by the Lawrencetown Village Commission.	Motion 250318.10	Complete
March 2025	SR2025-42	Approval of 2025-26 Budget That Municipal Council approve fire hydrant taxation rates for the 2025-2026 fiscal year based on \$100 of assessment as follows: <ul style="list-style-type: none"> • Margaretsville District 2 18.69 cents • Inglewood District 3 18.90 cents • Granville Ferry District 4/5 17.05 cents • Carleton Corner District 7 15.40 cents • Church Street, Bridgetown N District 3 14.43 cents • Middleton District 2/10 19.34 cents • Cornwallis Park District 6 22.82 cents • Bridgetown District 3/7 30.68 cents 	Motion 250318.11	Complete
March 2025	SR2025-42	Approval of 2025-26 Budget That Municipal Council approve a 2025-2026 operating budget area rate for the provision of streetlights per \$100 of all assessment accounts of 3.41 cents.	Motion 250318.12	Complete

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

March 2025	SR2025-42	<p>Approval of 2025-26 Budget That Municipal Council approve fire taxation rates for the 2025-2026 fiscal year based on \$100 of assessment as follows:</p> <ul style="list-style-type: none"> • Kingston Fire Commission Districts 1/11 to be determined by Fire Commission • Fire capital All districts 6.11 cents 	Motion 250318.13	Complete
March 2025	SR2025-42	<p>Approval of 2025-26 Budget That Municipal Council approve street paving taxation rates for the 2025-2026 fiscal year based on \$100 of assessment as follows:</p> <ul style="list-style-type: none"> • Chipman/Baxter District 1 5.07 cents • Cameron Drive District 1 2.07 cents • Brookside/Pine Grove District 1 5.30 cents • Bradley Street District 1 3.44 cents • Ward Estates District 11 \$269.11 (lump sum) 	Motion 250318.14	Complete
March 2025	SR2025-42	<p>Approval of 2025-26 Budget That Municipal Council approve the due date for property taxation bills of June 30, 2025, and that all rates and taxes outstanding after this date be subject to interest at a rate of 12% per annum.</p>	Motion 250318.15	Complete
March 2025	SR2025-42	<p>Approval of 2025-26 Budget That Municipal Council approve a sewer rate for all publicly connected properties or have the ability to connect to the County sanitary sewer system of \$618.42 per year; and for all properties connected for have the ability to connect to the Bridgetown sanitary sewer system, a rate of \$2.80 per cubic meter plus a quarterly base rate of \$24.34.</p>	Motion 250318.16	Complete
March 2025	SR2025-42	<p>Approval of 2025-26 Budget That Municipal Council approve the proposed 5-year Capital Investment Plan reflecting financial Investments over 5 years of \$70,170,682; and a 2025-2026 capital investment of \$46,395,682.</p>	Motion 250318.17	Complete
March 2025		<p>2025-03-04 PAC Recommendation That Municipal Council give first reading of its intent to support the Development Agreement amendment application by Jason Milner to erect a single-family dwelling on PID 05187471 in the GW3 Zone of the</p>	Motion 250318.06	Complete

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

		Annapolis County Land Use Bylaw, pending the identification of a well on the site plan; and set a Public Hearing on this matter on Tuesday, April 15, 2025, at 11:00 a.m., in accordance with the recommendation of the Planning Advisory Committee.		
March 2025		Deregistration William Letteney House, Granville Ferry That Municipal Council deregister the William Letteney House property and remove it from the Annapolis County Municipal Registry of Heritage Properties and deposit a Notice of Deregistration in the Registry of Deeds.	Motion 250318.18	Complete
March 2025		Annapolis County – Land Use Bylaw and Municipal Planning Strategy Map Amendment – 33 Parker Mountain Road, Granville Ferry That pursuant to the first reading given on February 19, 2025, in accordance with the recommendation for approval from the Planning Advisory Committee and after holding a Public Hearing thereon, Municipal Council give second and final reading to consider an application submitted by Mr. David Hebb to rezone the property located at 33 Parker Mountain Road (PID 05015698) from Low Density Residential (R1) Zone to General Mixed Use (MX) Zone which will require an amendment to the Future Land Use map designation from Residential (RES) to Mixed Used (MX).	Motion 250318.19	Complete
April 2025	SR2025-43	Repeal of Mobile Home Park Bylaw (P1) To give first reading to <i>Bylaw 4 Repeal of Mobile Home Park Bylaw (P1)</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250415.01	Complete
April 2025	SR2025-44	Approve Policy 102 Personnel To approve <i>Policy 102 Personnel</i> , seven-day notice given on April 08, 2025.	Motion 250415.02	Complete
April 2025	SR2025-45	Approve Policy 109 Tax Exemption and Reduction To approve <i>Policy 109 Tax Exemption and Reduction</i> , seven-day notice given on April 08, 2025.	Motion 250415.03	Complete
April 2025	SR2025-48	Road Naming Process for Shared Access Road To approve the road name “Voyager Lane” for the shared access road in Granville Ferry, on PID 05131842, in accordance with the recommendation of Committee of the Whole.	Motion 250415.04	Complete

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

April 2025	SR2025-49	<p>Community Grants – Bridgetown & Area Historical Society – James House Museum</p> <p>To approve a grant to Bridgetown & Area Historical Society – James House Museum in the amount of \$20,000 to do an electrical upgrade for the James House Museum to be used safely in accordance with <i>Policy 101 Community Grants</i>, pursuant to the recommendation of Committee of the Whole.</p>	Motion 250415.05	Complete
April 2025	SR2025-49	<p>Community Grants – Port Royal Legion Branch 21</p> <p>To approve a grant to Port Royal Legion Branch 21 in the amount of \$5,000 to help support the purchase and installation of heat pumps in accordance with <i>Policy 101 Community Grants</i>, pursuant to the recommendation of Committee of the Whole.</p>	Motion 250415.06	Complete
April 2025	SR2025-49	<p>Community Grants – Annapolis Valley Exhibition Society</p> <p>To approve a grant to the Annapolis Valley Exhibition Society in the amount of \$20,000 to help support electrical upgrades and repairs in accordance with <i>Policy 101 Community Grants</i>, pursuant to the recommendation of Committee of the Whole.</p>	Motion 250415.07	Complete
April 2025	SR2025-49	<p>Community Grants – Paradise Historical Society</p> <p>To approve a grant to Paradise Historical Society in the amount of \$9,800 to help create an accessible washroom in accordance with <i>Policy 101 Community Grants</i>, pursuant to the recommendation of Committee of the Whole.</p>	Motion 250415.08	Complete
April 2025	SR2025-49	<p>Community Grants – Maitland Bridge Community Hall</p> <p>To approve a grant to Maitland Bridge Community Hall in the amount of \$18,644.68 to help install a new electrical panel and heat pumps in accordance with <i>Policy 101 Community Grants</i>, pursuant to the recommendation of Committee of the Whole.</p>	Motion 250415.09	Complete
April 2025	SR2025-49	<p>Community Grants – South Shore Annapolis Valley Recreational Trail Association</p> <p>To approve a grant to South Shore Annapolis Valley Recreational Trail Association in the amount of \$10,000 to help support trail and upgrades to improve trail users’ safety in accordance with <i>Policy 101 Community Grants</i>, pursuant to the recommendation of Committee of the Whole.</p>	Motion 250415.10	Complete

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

April 2025	SR2025-49	Community Grants – West Dalhousie Community Hall Association To approve a grant to West Dalhousie Community Hall Association in the amount of \$15,257.62 to improve the heating system, emergency exit and roof in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250415.11	Complete
April 2025	SR2025-49	Community Grants – Bear River Board of Trade To approve a grant to Bear River Board of Trade in the amount of \$10,000 to improve the Bear River Waterfront Park in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250415.12	Complete
April 2025	SR2025-49	Community Grants – Valley Regional Hospital Foundation To approve a grant to Valley Regional Hospital Foundation in the amount of \$5,000 to help reduce financial barriers and burdens for financially compromised patients receiving treatment in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250415.13	Complete
April 2025	SR2025-49	Community Grants – Cats for Keeps Rescue Society To approve a grant to Cats for Keeps Rescue Society in the amount of \$5,000 to help with veterinary care and medication in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 240415.14	Complete
April 2025	SR2025-47	Approve Bylaw 6 Commercial Activity on Municipal Property (final reading) To recommend that Municipal Council give final reading to approve <i>Bylaw 6 Commercial Activity on Municipal Property</i> . (First Reading – March 18, 2025).	Motion 240415.15	Complete
April 2025	SR2025-51	Granville Street Roadway Upgrades That Municipal Council authorize staff to proceed with the detailed design for Granville Street in accordance with scope outlined in Option 2.	Motion 250415.16	Complete
April 2025	SR2025-52	Request for Leave of Absence That Council authorize a paid leave of absence for up to three months for Councillor Karie-Ann Parsons-Saltzman for personal reasons.	Motion 250415.17	Complete

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

April 2025		<p>Development Agreement Application – Ben Phinney Road, Margaretsville</p> <p>That pursuant to the first reading given on March 18, 2025, in accordance with the recommendation for approval from the Planning Advisory Committee and after holding a Public Hearing thereon, Municipal Council give second and final reading to consider the Development Agreement application submitted by Mr. Jason Milner to erect a single-family dwelling on PID 05187471, Ben Phinney Road, Margaretsville, in the Groundwater Supply (GW3) Zone of the Annapolis County Land Use Bylaw.</p>	Motion 250415.18	Complete
May 2025		<p>Municipal Heritage Registration – Ditmars House, Clementsport</p> <p>That Municipal Council include the Ditmars House property (PID 05103155), being the area the main house is situated upon and also including the area of land that extends 10 feet outward surrounding the entire house in the Annapolis County Municipal Registry of Heritage Properties and deposit a Notice of Registration in the Registry of Deeds providing that it not be demolished or the exterior altered without Municipal approval as part of that review, the Planning Advisory Committee is required to be consulted, and Council may grant/refuse or attach conditions to the demolition or substantial alteration.</p>	Motion 250520.27	Complete
May 2025	SR2025-54	<p>Memorandum of Understanding with The Salvation Army</p> <p>To approve the Memorandum of Understanding with The Salvation Army Disaster Services, Atlantic Division AND the Annapolis Regional Emergency Management Organization (Annapolis REMO, as recommended by the Annapolis REMO Advisory Committee, pursuant to the recommendation of Committee of the Whole.</p>	Motion 250520.01	Complete
May 2025	SR2025-55	<p>Appointment of Development Officer</p> <p>To appoint Ali Comeau as Development Officer for the Municipality of the County of Annapolis to administer the Municipality’s Land Use Bylaw and Subdivision Bylaw, in accordance with the recommendation of Committee of the Whole.</p>	Motion 250520.02	Complete
May 2025	SR2025-56	<p>Capital Funding – Emergency Generators</p> <p>To authorize additional funding from the CCBF reserve fund, in the amount of \$148,281, to cover the costs of the 2024-25 Emergency</p>	Motion 250520.03	Complete

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

		Generators project, in accordance with the recommendation of Committee of the Whole.		
May 2025	SR2025-57	Community Grants – Annapolis County 4H Leaders Council To approve a grant to Annapolis County 4H Leaders Council in the amount of \$8,855 to do a roof replacement in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250520.04	Complete
May 2025	SR2025-57	Community Grants – Annapolis County Trails Society To approve a grant to Annapolis County Trails Society in the amount of \$10,000 to help support trail improvements in Lawrencetown in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250520.05	Complete
May 2025	SR2025-57	Community Grants – Bridgetown Curling Club To approve a grant to Bridgetown Curling Club in the amount of \$5,000 to help support critical repairs, including resurfacing the driveway and maintaining essential ice-making equipment in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250520.06	Complete
May 2025	SR2025-57	Community Grants – Cottage Cove and District Wharf Society To approve a grant to the Cottage Cove and District Society in the amount of \$10,000 to assist in repairs of the community wharf in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250520.07	Complete
May 2025	SR2025-57	Community Grants – Inglisville Community Hall To approve a grant to Inglisville Community Hall in the amount of \$6,026.80 to help install a new heat pump in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole	Motion 250520.08	Complete
May 2025	SR2025-57	Community Grants – Lawrencetown Youth Arena To approve a grant to Lawrencetown Youth Arena in the amount of \$12,400 to help replace west-end sheathing and insulate the canteen in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250520.09	Complete
May 2025	SR2025-57	Community Grants – Margaretsville Shore Society	Motion 250520.10	Complete

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

		To approve a grant to Margaretsville Shore Society in the amount of \$17,800 to improve Margaretsville Shore Park through shoreline protection work in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.		
May 2025	SR2025-57	Community Grants – Middleton Railway Museum To approve a grant to Middleton Railway Museum in the amount of \$3,000 to provide a G-scale outdoor railway as an additional attraction suitable for running their 1:24 scale trains in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250520.11	Complete
May 2025	SR2025-57	Community Grants – Oakdene Centre To approve a grant to Oakdene Centre in the amount of \$4,525 to replace their fire alarm in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250520.12	Complete
May 2025	SR2025-57	Community Grants – Paradise Community Hall To approve a grant to Paradise Community Hall in the amount of \$20,000 to support a roof replacement due to structural damage in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250520.13	Complete
May 2025	SR2025-57	Community Grants – Port Wade Hall To approve a grant to Port Wade Hall in the amount of \$4,665 to replace 3 windows, a new oil tank and fix a wheelchair ramp in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250520.14	Complete
May 2025	SR2025-57	Community Grants – Round Hill & District Recreation Commission To approve a grant to Round Hill & District Recreation Commission in the amount of \$10,000 to update Bishop Park, playground structure and accessible bathroom in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250520.15	Complete
May 2025	SR2025-57	Community Grants – Ste Anne’s Anglican Youth Camp To approve a grant to Ste Anne’s Anglican Youth Camp in the amount of \$5,000 to support the cost of adequate refrigeration in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250520.16	Complete

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

May 2025	SR2025-57	Community Grants – Three Rivers Community Centre To approve a grant to Three Rivers Community Centre in the amount of \$8,873.85 to help install a new heat pump in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250520.17	Complete
May 2025	SR2025-57	Community Grants – Clean Annapolis River Project To approve a grant to Clean Annapolis River Project in the amount of \$4,000 to help support Annapolis River Festival in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250520.18	Complete
May 2025	SR2025-57	Community Grants – Mapannapolis (Age Advantage Association) To approve a grant to Mapannapolis (Age Advantage Association) in the amount of \$5,000 to support a new project to update Acadian settlement maps and Garrison Graveyard in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250520.19	Complete
May 2025	SR2025-57	SR2025-57 Community Grants – Thalia Barn Cat Rescue To approve a grant to Thalia Barn Cat Rescue in the amount of \$4,400 to support their spay and neuter program in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250520.20	Complete
May 2025	SR2025-58	SR2025-58 Approve Policy 134 Unightly and Dangerous Premises To approve <i>Policy 134 Unightly and Dangerous Premises</i> , seven-day notice given on May 13, 2025.	Motion 250520.21	Complete
May 2025		Final Reading – Bylaw 4 Repeal Mobile Home Park Bylaw That Municipal Council give final reading to approve <i>Bylaw 4 Repeal Mobile Home Park Bylaw</i> (First reading April 15, 2024).	Motion 250520.23	Complete
May 2025	SR2025-61	Nominating Committee Report That Council of Municipality of the County of Annapolis approve the appointment of Cabot Lyford representing a non-profit environmental group, Charlie Turcotte representing an agricultural group, Councillor Lynn Longmire, and Councillor Jon Welch to the Glyphosate Ad Hoc Committee effective June 1, 2025, for a one-year term ending on May 31, 2026.	Motion 250520.24	Complete

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

May 2025	SR2025-61	<p>Nominating Committee Report</p> <p>That Council of Municipality of the County of Annapolis approve the appointment Councillor Charles Cranton, Councillor Nile Harding, and Councillor Ted Agombar to the Marketing Levy Ad Hoc Committee effective June 1, 2025, for a one-year term ending on May 31, 2026.</p>	Motion 250520.25	Complete
May 2025	SR2025-61	<p>Nominating Committee Report</p> <p>That Council of Municipality of the County of Annapolis approve the appointment of Anna Esther Clark to the Source Water Protection Committee effective immediately, for a two-year term ending on October 31, 2026.</p>	Motion 250520.26	Complete